



City of Sarnia

ROAD OCCUPANCY PERMIT APPLICATION

Permit # _____ M.C. # _____ Date: _____ Valid Until: _____

Location of Work: _____

Occupancy Type: ☐ Utility ☐ Road Crossing ☐ Maintenance

City Infrastructure Affected:

☐ Asphalt ☐ Concrete Curb ☐ Topsoil/Sod
☐ Shoulder ☐ Concrete Sidewalk

Approximate Size of Cut: _____

Temporary Asphalt Required? ☐ Yes ☐ No

Closure Required: ☐ Yes ☐ No Date: _____ # of days _____

Certificate of Insurance Submitted: ☐ Yes ☐ No

Permit Fee: \$ _____ (\$125) Paid: ☐ Yes ☐ No

Traffic Control Plan Submitted: ☐ Figure TL _____ ☐ Site Specific

All barricades, signs, signals, traffic control persons and detour design shall meet all requirement of **Book 7 Ontario Traffic Manual – Temporary Conditions**. Access for emergency vehicles must be maintained at all times, unless approved by City Engineer.

General Conditions:

- The applicant undertakes to comply with all other applicable provisions of By-law 145 of 1991 of the City of Sarnia, as amended and the conditions established on the permit. I/We agree to assume all liability and/or cost incurred by the City of Sarnia as a result of the occupancy to maintain the work area and to indemnify and same harmless the Corporation until final completion and approval.
- Any person intending to occupy or perform work on City of Sarnia property, must first apply to the Engineering Department for approval prior to commencement of work. Application for road occupancy permit is to be made at least 48 hours in advance during normal working hours (8:00am to 4:00pm, Monday to Friday) at 519-332-0330
- The applicant assumes all maintenance and liability for temporary repairs (ie temporary asphalt) until such time as permanent repairs are completed for the work described herein.
- The applicant shall have the permit available at all times during which work is in progress
- The permit becomes null and void if the applicant should fail to meet the requirements of the permit, in which case, the City Engineer or his designate shall take action as he deems necessary to reinstate the site for public protection at the expense of the applicant. In all cases the decision of the City Engineer is final.
- As a condition of issuance of this permit the applicant must produce to the City Engineer evidence of insurance covered by a public liability and property damage insurance to a minimum of \$5,000,000.00 inclusive limits; as required by By-law 145 of 1991. Liability effective until the work for which this permit is issued is complete and to the satisfaction of the City Engineer.
- It is the responsibility of the applicant to fully comply with the latest revisions of all statutes, regulations and orders of the Occupational Health and Safety Act of Ontario, City of Sarnia Standards and Safety Regulations, and Book 7. The City of Sarnia may give notice to the Ministry of Labour as specified under the Occupational Health and Safety Act and Regulations for Construction Projects.

Special Requirements: _____

Name of Applicant: _____

Address of Applicant: _____

Phone Number of Contact Person: _____

Signature of Applicant

Approved